

| SANCTION: | Held under the sanction of USA Swimming/Virginia Swimming, Inc., SANCTION NO: VS |
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| LOCATION: | Midtown Aquatics Center, 570 McLawhorne Drive, Newport News, VA 23601, (757) 591-4573 |
| FACILITY: | 8-lane, 50 meter indoor pool; configured for SC ; 6 continuous warm-up / cool down lanes; overflow gutters; non-turbulent lane markers; Colorado Timing System. |
| MEET DIRECTOR: | Mike Melo <br> Phone: 757-438-6118 <br> Email: mikemelo@cox.net |
| ELIGIBILITY: | - Open to all USA Swimming/VSI registered swimmers in Area I. Teams in Area I are: CGBD, CYAC, NSD, OBX, ODAC, PRO, PYAC, SEVA, SSC, TAC, TCAC, TIDE, TPHN, \& WAC. <br> - The qualifying period for this meet is January 1, 2004 through February 24, 2005 <br> - All swimmers participating in this meet must be registered by the first day of the meet. <br> - No on deck registration will be permitted. <br> - 14 and younger swimmers may compete in any event in which they have at least a "BB" time, but a time that is slower than the age group championship qualifying time. <br> - 15 and older swimmers may compete in any event in which they have at least a 15-16 "BB" time, but a time that is slower than the senior championship qualifying time. <br> - Swimmers may not swim a relay in an event in which they possess an Age Group Championship (14 and younger) or Senior Championship (15\&O) qualifying time. <br> - 2005-2008 NAG top 16 based times are in effect. <br> - Age on February 25,2005 will determine age for the entire meet. <br> - 10 \& 12 year old swimmers aging up between February 26 and March 17, 2005, and 14 year old swimmers aging up between February 26 and March 11, 2005 with times too fast to qualify for this championship will be allowed to compete under the following conditions: <br> o Any 10 or 12 year old swimmer who does not qualify in their new age group at Age Group Champs may enter the event. <br> o Any 14 year old swimmer who does not qualify to swim at Senior Champs may enter the event. <br> o $10,12, \& 14$ year old swimmers aging up between championships will be seeded correctly by time, however will swim exhibition only, and will not be eligible to receive an award or compete in the finals session. |
| FORMAT: | - All 12 \& Younger swimmers will swim timed finals in the afternoon session. <br> - All 13 \& Older swimmers will swim a preliminary session in the morning session. The top 16 swimmers in 13-14 and the top 16 swimmers in 15\&O will swim the final session each day. <br> - Morning sessions: Warm-ups at 6:30-7:30 AM; competition starts at 7:45 AM. <br> - Afternoon sessions: Warm-ups at 12:30 AM -1:30PM; competition starts at 1:45PM. <br> - Finals sessions: Warm-ups at 5:00-5:45 PM; competition starts at 6:00 PM. <br> - 1000 and 1650 freestyles: The pool will be opened for 15 minutes of open warm-ups immediately following the finish of the relay events, with the 1000 (Friday) and 1650 (Sunday) freestyle competition starting 5 minutes thereafter. The approximate start time for the distance sessions will be posted on the CGBD website no later than February 23, 2005, and will also be emailed to the contact person of the participating clubs. The distance sessions will start no earlier than the estimated times. <br> - Lane assignment and warm-up times for individual clubs will be posted on the CGBD website no later than February 23, 2005 and will also be emailed to the contact person of the participating clubs. <br> - If the morning session runs late, afternoon warm-ups will begin immediately after the morning session ends. |


| ENTRIES: | DEADLINE FOR THE RECEIPT OF ENTRIES IS TUESDAY, FEBRUARY 15, 2005. <br> - Entries must be submitted in Short Course Yards times using Hy-Tek Team Manager and Commlink-2 software, or on a VSI master entry sheet. <br> - Teams may submit entries as an e-mail attachment (preferred) or on a $31 / 2$ " computer disk. <br> - A Team Manager printout of entries must be included or the VSI meet summary sheet (available at VSI website, www.virginiaswimming.org ) with the name of the person to contact in case of questions must accompany the entries, regardless of how they are submitted. <br> - 12 \& younger swimmers may enter a maximum of 9 individual events, no more than 3 per day. <br> - 13 \& older swimmers may enter a maximum of 8 individual events, no more than 3 per day. <br> - Relay teams must be designated $A, B$, or $C$, if more than one per club is entered per event. Teams may submit three (3) relays per event. <br> - The Meet Director reserves the right to combine heats and events, which actions may require reseeding. <br> - Proof of entry times is required for individual and relay events. Entries must include a report showing the date and the meet each swimmer's entry times were achieved. Entries without proof of time will be considered incomplete and will not be processed. <br> - Incomplete entries not resolved prior to the meet entry deadline will be considered late entries and late fees will be charged accordingly. <br> - Times of swimmers not making the meet qualifying time will be checked and the club notified if there is a problem. <br> - Additional proof of ENTRY time, if requested, must be provided to the Age Group Chairman within two (2) weeks of the request. Times not satisfactorily proved in that length of time will be considered non-verifiable and a fine will be assessed. <br> - Email entries to: colleendb@cox.net <br> - Mail entries to: Colleen Beatovich <br> 223 Clayton Drive <br> Yorktown, VA 23693 <br> - IMPORTANT: If entries are sent via Express Mail/FedEx/Airborne/UPS/etc., please ensure that a signature is NOT required for delivery as this will delay the receipt of your entries. <br> - Entries achieved at the B/C Champs meet must be emailed to colleendb@cox.net before 10 pm on Monday, February 21, 2005. Any entries sent after this time will be considered as late entries. <br> - Late entries will be accepted. All late entries must submit proof of time. If received prior to the printing of the heat sheet, the swimmer will be seeded into the event; if after, they will go in the slowest heat in an empty lane. If needed, a heat will be added. |
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| FEES: | Individual events: \$3.00 <br> Relay events: \$12.00 <br> Swimmer surcharge: $\$ 2.00$ per person (entered in the meet in any capacity) <br> - Late Fees: In addition to the regular entry fee, a fee of $\mathbf{\$ 1 0}$ per event prior to the first day of the meet and $\$ 25$ per event on or after the first day of the meet will be charged for any entry received after the entry deadline. <br> - Checks should be made payable to: CGBD <br> - Payment must be received by 23 Feb 2005 for email entries. Payment must be included with all mailed entries. |
| AWARDS: | - Individual events will be awarded medals for first through eighth place. The 1000 and 1650 freestyles will be awarded as 13-14 and 15 \& older. <br> - Relay events will be awarded medals for first through fourth place and ribbons for fifth through eighth place. <br> - Team awards will be given. The winning team will receive a banner. The teams placing second through sixth will receive a plaque. |
| SEEDING: | - All events, except events 19, 20, 99, 100, 119, 120, 121, 122 will be pre-seeded <br> - Events 19, 20 (1000 Free), 99, 100 (1650 Free, \& 119, 120, 121, 122 (10 \& under and 11-12 500 Free) will require a positive check-in to swim. <br> - Positive check-in will close at 9 am Friday for events 19 and 20. <br> - Positive check-in will close at 9 am Sunday for events 99 and 100. |


|  | - Positive check-in will close at 1:30 pm Sunday for events 119, 120, 121 and 122. <br> - SWIMMERS FAILING TO POSITIVELY CHECK-IN WILL NOT BE ALLOWED TO SWIM THE EVENT. <br> - Events 19, 20 (1000 Freestyle) and 99, 100 (1650 Freestyle) will be swum fastest to slowest and alternating heats of girls and boys. THE FASTEST HEAT OF EACH EVENT WILL BE CONDUCTED DURING THE FINAL SESSION EACH DAY. <br> - All relay events for 13 \& older swimmers will be timed finals and will be conducted during the preliminary session. |
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| PENALTIES: | Penalties for entries using fraudulent and/or non-verifiable entry times: <br> - Swimmer shall be disqualified from the event entered illegally and the event shall be rescored and awarded. <br> - Club may be fined $\$ 100$ for each offense, and a record of such offenses shall be kept and published as part of the official meet results. <br> - Clubs entering swimmers not legally registered with United States Swimming by the first day of the meet may be fined $\$ 100$ per swimmer in each event so entered. <br> - If the swimmer is representing a club in competition, the fine will be levied on the Club. If the swimmer is unattached, the fine will be levied on the swimmer. |
| RULES: | - The 2004 USA Swimming Rules and Regulations will apply. <br> - $\quad$ The scratch procedures listed in 2004 USA Swimming Rules and Regulations, Article 207.7.9 sections D and E will apply with the following modifications: The scratch rule regarding finals will apply to both heats, final and consolation, of all 13\&O events, excluding the relays, the 1000 Free, and the 1650 Free. <br> - The overhead start procedure will be used for the afternoon sessions, and may be used for the morning sessions at the discretion of the Referee. <br> - In accordance with VSI Policy, only those coaches who display current, valid USA Swimming credentials will be permitted to act in a coaching capacity at this meet. Coaches who do not possess these credentials will be required to leave the deck area. |
| OFFICIALS: | Meet Referee: Michael Downs <br> Email: mhd@cox.net <br> Phone: (757) 874-8911 <br> - Officials at all positions will be required for this meet. <br> - Team Officials Chairpersons should submit the names and session availability of certified officials, as well as the names and session availability of trainees to Francis Badavi, f.f.badavi@charter.net, no later than February 23, 2005. |
| SAFETY: | VSI Safety and Warm-up procedures will be in effect. Marshals will be present throughout warmups and competition, and have the authority to remove, with the concurrence of the Meet Referee, any swimmer, coach, or club for the failure to follow the safety rules. |
| TIMERS: | Clubs will be required to provide timers in proportion to the number of swimmers they have entered in each session. The number of timers required per club and their lane assignments will be posted on the CGBD website no later than 23 February, and will also be emailed to the contact person of each of the individual clubs. |
| GENERAL: | - Swimmer / Spectator Conduct: Each club is responsible for supervising the conduct of its swimmers / spectators. Any swimmer / spectator who violates Aquatic Center rules (posted at the pool and included in the Programs) will be disqualified from the meet and escorted from the facility. Please note that the City of Newport News prohibits food of any kind in the pool area; permissible beverages inside the pool area are limited to those in closed, plastic containers. <br> - Deck Access: Access to the pool deck will be strictly controlled. Swimmers (during their events), coaches, officials, and event staff only will be permitted access to the deck during warm-ups and competition. Spectators must remain behind the ropes while moving to/from their seats. <br> - Team Areas: Team seating will be available in the pool area. Please note that the City of Newport News requires everyone leaving the pool area and entering any other part of the facility to wear shoes (or sandals). <br> - Spectator Seating: Bleacher seating will be available for spectators. Please note that the City of Newport News prohibits coolers or chairs in the pool area. |


|  | - Team Banners: Team Banners can be hung from a water return pipe that runs over the team seating areas. Please coordinate with Head Life Guard on duty. <br> - Programs: Meet Programs will be sold for \$5.00. <br> - Snack Bar: CGBD will operate a Concessions Stand during the meet. <br> - Swim Supplies: CGBD will operate a Swim Shop during the meet. <br> - First Aid: A staffed First Aid Station is located at end of the pool near the entrance to the Locker Rooms. <br> - Lost and Found: Lost and Found will be located next to the Announcer's Table. <br> - Hospitality: CGBD will operate a Hospitality Room for all coaches and officials during the meet. Breakfast, Lunch, and Dinner will be provided both days. |
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| FACILITY RULES: | - Park only in designated (marked) parking spots. Overflow parking is available at Hines Middle School (next door). <br> - Each team is responsible for the conduct of their athletes. Parents are responsible for any siblings brought to the meet. Please chaperon them closely. <br> - No glass, food, chewing gum, or open drinks allowed in the pool area. Drinks in closed containers (e.g., sports bottles with screw-on tops, plastic bottles with screw-on tops) are acceptable. <br> - No coolers in the pool area. They are allowed in the Gym. <br> - No spectator chairs in the pool area. Adequate seating is available and deck space is limited. They are allowed in the Gym. <br> - Spectators only in the spectator seating areas (adjacent to the competition end of the pool). Swimmers and their equipment should remain in the team seating areas (adjacent to the WU/CD end of the pool or in the Gym.). <br> - No shaving anywhere in the venue. |
| DIRECTIONS: | From the north/south, follow I-64 to Exit 258 A, J Clyde Morris Boulevard. Take J. Clyde Morris Boulevard to Jefferson Avenue. Turn Left and go approximately 2.5 miles to MacLawhorne Drive. Turn right at the light. Pool is on the left. |

## ORDER OF EVENTS:

Friday, February 25, 2005
Morning Prelims
Afternoon Timed Finals

| Girls | Event | Boys | Girls | Event | Boys |
| :---: | :--- | :---: | :---: | :--- | :---: |
| 1 | $13-14$ 100 breast | 2 | 21 | $11-12100$ breast | 22 |
| 3 | 15 \& older 100 breast | 4 | 23 | $10 \&$ under 100 breast | 24 |
| 5 | 13-14 200 free | 6 | 25 | $11-1250$ fly | 26 |
| 7 | 15 \& older 200 free | 8 | 27 | 10 \& under 50 fly | 28 |
| 9 | 13-14 100 fly | 10 | 29 | $11-12200$ back | 30 |
| 11 | 15 \& older 100 fly | 12 | 31 | $10 \&$ under 100 IM | 32 |
| 13 | 13-14 200 IM | 14 | 33 | $11-12100$ IM | 34 |
| 15 | 15 \& older 200 IM | 16 | 35 | $10 \&$ under 200 free | 36 |
| 17 | 13 \& over 400 Fr Rel 18 | 37 | $11-12200$ free | 38 |  |
| 19 | 13 \& over 1000 free | 20 | 39 | $11-12400$ free relay | 40 |

Order of events for finals: 19-20-1-2-3-4-5-6-7-8-9-10-11-12-13-14-15-16

## Saturday, February 26, 2005

Morning Prelims

| Girls | Event | Boys | Girls | Event | Boys |
| :---: | :--- | :---: | :---: | :--- | :---: |
| 41 | 13-14 200 fly | 42 | 63 | $11-12100$ back | 64 |
| 43 | 15 \& older 200 fly | 44 | 65 | $10 \&$ under 100 back | 66 |
| 45 | 13-14 50 free | 46 | 67 | $11-1250$ breast | 68 |
| 47 | 15 \& older 50 free | 48 | 69 | $10 \&$ under 50 breast | 70 |
| 49 | 13-14 200 breast | 50 | 71 | $11-12200$ fly | 72 |
| 51 | 15 \& older 200 breast 52 | 73 | $10 \&$ under 100 free | 74 |  |
| 53 | 13-14 100 back | 54 | 75 | $11-12100$ free | 76 |
| 55 | 15 \& older 100 back | 56 | 77 | $10 \&$ under 200 IM | 78 |
| 57 | 13-14 500 free | 58 | 79 | $11-12200$ IM | 80 |
| 59 | 15 \& older 500 free | 60 | 81 | 10 $\&$ under 200 Free Relay | 82 |
| 61 | 13 \& O 400 Med Rel | 62 | 83 | 11-12 200 Free Relay | 84 |

Order of events for finals: 41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60
Sunday, February 27, 2005

| Morning Prelims |  |  |  | Afternoon Timed Finals |  |  |
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| Girls | Event | Boys | Girls | Event | Boys |  |
| 85 | 13-14 200 back | 86 | 101 | $11-12$ 100 fly | 102 |  |
| 87 | 15 \& older 200 back | 88 | 103 | $10 \&$ under 100 fly | 104 |  |
| 89 | 13-14 100 free | 90 | 105 | $11-1250$ free | 106 |  |
| 91 | 15 \& older 100 free | 92 | 107 | $10 \&$ under 50 free | 108 |  |
| 93 | 13-14 400 IM | 94 | 109 | $11-12200$ breast | 110 |  |
| 95 | 15 \& older 400 IM | 96 | 111 | $10 \&$ under 50 back | 112 |  |
| 97 | 13 \& O 200 Free Rel | 98 | 113 | $11-1250$ back | 114 |  |
| 99 | $13 \&$ over 1650 free | 100 | 115 | $10 \&$ under 200 Med. Relay | 116 |  |
|  |  |  | 117 | $11-12$ 200 Medley Relay | 118 |  |
|  |  |  | 119 | $10 \&$ under 500 free | 120 |  |
|  |  |  | 121 | $11-12500$ free | 122 |  |

Order of events for finals: 99-100-85-86-87-88-89-90-91-92-93-94-95-96

