



# Virginia Swimming Board of Directors Meeting

**Date:** Sunday, January 3, 2016

**Time:** 12:00 pm

**Location:** Doubletree by Hilton, Midlothian, Virginia

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<b>Meeting called by:</b>	General Chair	<b>Type of meeting:</b>	VSI BoD Meeting
<b>Facilitator:</b>	Admin Vice-Chair	<b>Note taker:</b>	Secretary
<b>Attendees:</b>	Michael Braum, Jill Rhyne, Bob Rustin, Bill Geiszler, Terry Randolph, Kevin McHaney, Drew Hirth, Ted Sallade, Art Anthony, Sonny Grissom, Steve Hennessy, Mary Turner, Emily Erard, Bryan Wallin, Jessica Simons, Gordon Hair, Matthew Hopkins, Thomas Durocher, Alix Neilan, Jacqueline Barklund, Jim Frye, David Strider		

Steve called the meeting to order at 2:05pm. Welcomed everyone and thanked them for their time. Maureen Tolliver recognized for her work as Team Manager for Duel in the Pool.

## Minutes from previous board meeting

Ashby presented the minutes from the last meeting including edits from Steve Hennessy.

Motion was made and seconded to approve the minutes. Minutes were approved as submitted.

## Treasurer's Report - Report submitted

- Bob submitted the treasurer's report. We are slightly over budget due to convention travel costs.
- Motion was made and seconded to approve the report. Motion passed.

## Consent Agenda

Steve asked the group if anyone would anyone like items removed from the consent agenda? No one wanted to remove anything. Steve presented a motion to accept the Consent Agenda as presented. Terry seconded this motion. The motion passed to move forward with Consent Agenda. Mission statement has been simplified. Steve read the new mission statement and vision statement along with core values.

1. Virginia Swimming Strategic Plan - Steve Hennessy
  - Three page document which spells out our goals. Steve passed this out for people to share.
    - Need to determine how to prioritize items. This will become a working document. There were no questions about the strategic goals worksheet.
2. Club Development Grant Application and Review Procedure - Bill Geiszler
  - Bill asked to review one portion of club development proposal form the Consent Agenda. Bill thought the Executive Committee would be the ones to approve grant proposals.
3. Funding for Deck Showers - Gordon Hair
4. Increase Zone Team Coaching Staff from 8 to 9 - Kevin McHaney (withdrawn)
  - Jessica read rule stating they will only credential up to 8 coaches and one team manager. ***This will now be presented as a proposal at Eastern Zones Spring Meeting.*** This item will be withdrawn from Consent Agenda. Move to unfinished business to make proposal to Eastern Zones committee.

## Administrative Division Reports

- Administration - Jim Frye – Report submitted
- Rules - Kevin Hogan – Report submitted
- Registration/Membership - Mary Turner – Report submitted
- Finance - Bill Geiszler – Report submitted
- Club Development - Steve Phillips – Report Submitted
- Safe Sport - Art Anthony – Report Submitted

### **Age Group Division Reports**

Disability – Report submitted

### **Senior Division Reports**

- Report submitted

### **Coach Division Report**

- Coaches - Kevin McHaney – Report submitted
- Diversity & Inclusion - Peter Maloney – Report submitted
- Camps & Clinics - Jeff Kincaid – Report submitted

### **Athlete Division Report**

- No reporting

### **Unfinished (Old Business)**

#### 1. Delinquent Fees Update

- Mary has assessed a couple service fees – minor amounts. Everything has been going fine with that.
- Mary asked if there could be a lower limit of \$10.00. Any money owed less than \$10.00 would be invoiced on next invoice. Terry made motion to only send invoices for amounts over \$10.00 in registration fees. Motion seconded by Bill. Voted on and approved.
- Mary discussed a team that failed to make proper payments. Thought this team was leaving VA Swim. The team came back as an organization. They will be considered an organization without the benefits of membership.
  - Terry asked why this team wanted to be an organizational member. Steve and Mary did not feel it was prudent to keep chasing these fees around. The organization will not have voting rights at HOD.
  - Kevin McHaney proposed that until such time as fees owed by a team are paid, this team's membership in VSI is not in good standing. This item may be brought to Kevin Hogan to determine if we need to create a procedure.

#### 2. Awards at Senior Champs

- Emily made a proposal to get rid of awards in middle of meet. Second by Jim Frye. Terry reminded everyone that at all higher level meets, awards will take place throughout the meet. Proposal was passed.

#### 3. Coach Travel Reimbursement - Many questions came up from the floor:

⇒ Is reimbursement per coach or per team?

- ⇒ How do teams qualify is it just for certain smaller teams?
- ⇒ Clubs should be reimbursed instead of individuals?
- ⇒ What meets would this be applied to?
- ⇒ Should limits be set for amount of reimbursement?

- ***A task force will be formed to continue to study this program and get more information.*** Leave this as unfinished business. Emily, Art, Ted and Bob plus another athlete to be on task force.

- Do task forces fall under the same rules of % of athletes – ***Steve to look into this question and get back to group.***

4. Update on Eastern Zone Age Group Champs – Scott not here. Remains open item.

5. Update on Annual Awards Gift for Attendees

- Emily Erard announced that group is considering golf towels. Still looking into other items.

6. Report on 2015 Annual Awards Event Documents

- Mary Turner has received what she needed from Lisa Liston. She has requested a financial report from Bob Rustin. Bob never received detail report on expenses from last year.

- ***Mary would like a banquet expense sheet that breaks down all of the costs for different items. Bob to look for bills for separate items. Bob to look back for receipts.***

- The Banquet Task Force is concerned that the amount budgeted for event may not be enough. VSI should pick up the cost of the lunch for the all-state team and the competitive spirit award winners. Looking into a different gift this year-not size specific.

- We discussed what was done in the past - Should we continue to do the booklet or have picture of athlete for signatures? This year we will use PayPal – teams expected to handle all of this. This year the All Star Team will include short and long course. Group consensus was that there should be a program for the event, and a listing of all-star athletes will be on the website. Also a picture for autographs.

- Mary presented a proposal from the Task Force to change the current wording in Section L Annual Swimmer Recognition. The proposal is attached. Because no advance notice was given on this proposed change, seven days must pass before a vote can be taken. ***Mary will send out new language and ask for a vote by email. Mary asked coaches to make changes as necessary.***

7. ***Contact Teams about the need for Athlete Reps***

- ***Emily has started drafting an email to send out – this remains an open item for Steve and Emily. Mary to get list of updated emails before this is sent out.***

8. Update by Bryan Wallin on new interpretation of turns during Medley events

- Steve asked if there has been any feedback on turn changes. Bryan stated that he had not seen any extra attention on this item. Bryan feels everyone has adjusted or it may not be a real issue.

This topic can be closed.

### **New Business:**

1. Championship Meet Progression Task Force is being formed to assess the way we have meets structured.
  - It will review both short course and long course to determine if our current structure is this the best way to conduct this process. Members of the Task Force will be talking to people from all of the different regions in VSI.
  - ***Jim Frye is forming a task force to review progression of championship meets. Jim wants them to report what they like about it and what we don't like about it. Will report back to Jim by March 15<sup>th</sup>. This will start January 31<sup>st</sup> and end March 15<sup>th</sup>. Task force will include coaches, parents, and athletes.***
2. Bid for 2017 Zone Diversity Camp - this is actually for 2019 Zone camp.
  - Peter Maloney wants to pursue VSI support on hosting the diversity camp in Virginia. Also is seeking recommendations on where this should be held. Suggestions included Charlottesville YMCA, and the new pool in Stafford. VSI would support trying to get this bid. ***Steve will ask Kevin about the 2017 camp – should we bid on that?***
3. ADHD Accommodations - Do we need to make any accommodations during meets?
  - Kevin Hogan sent email, which listed examples of when we may need an accommodation. The group discussed this topic and agreed that an accommodation for a swimmer during a meet needs to be requested by coach.
4. New USA Swimming Legislation
  - Safe Sport Coordinator needs to be a board member. Should be an elected position. A question came up - Should this be term limited? Parameters will need to be built in and By-laws will have to be changed.
  - ***Steve would like to come up with Safety division and this person would be a vice-chair.*** Both positions should be elected but may not be term limited. Discussion with Terry about current positions. Safety Chair does not have to be elected.
    - We need to construct the bi-laws so that Safety chair and Safe sport chair be elected positions. Admin vice chair for Safety would be term limited.
    - Safety division – safety vice chair will be elected.
  - Safe sport is vice chair and is term limited. Safety person would be appointed.
  - ***Steve to go back to Kevin and share comments with him. Ask him to come up with suggested proposal on how to structure this.***
  - Safety committee and Coaches committee need to have athletes. ***Kevin McHaney will write up a proposal for this.*** Need athlete representation on Officials committee as well.
  - Gordon shared that USA swimming has published statement on concussions. Asked that all coaches be sent the link to a Frontline video about concussions.
    - Gordon sees that in the near future there may be communication that needs to go out to

VSI swimmers regarding concussions.

- o *Gordon will work with Kevin to come up with communication for VA Swimming to use*

5. Need to set HOD meeting dates. *Mary will look into other options for meeting space.*  
The date is April 10<sup>th</sup> and committee meetings will be held in morning.

HOD Fall Meeting – September 17-18 = Swimposium

- Upcoming Board Meetings:
- February 8<sup>th</sup> 8:30pm– video
- April 10<sup>th</sup> – Face to face
- June 20<sup>th</sup> – 7:00pm - video conference
- August 28<sup>th</sup>– 2:00pm Face to face

Announcements:

1. Sectionals – there are no upper time limits. Times on website are times than qualifying times cannot be slower than.
2. Terry asked that for High School swimming, please tell the clubs that all names for relays be included into files in meet manager.

The meeting was adjourned by Steve at 4:25.

Respectfully Submitted,

Ashby Marcey, Secretary

Annual Swimmer Recognition Procedure Proposal

## **L. ANNUAL SWIMMER RECOGNITION (Current)**

The following swimmers will be recognized in the awards program: state champions, state relay champions, VSI Zone Team members, USA-S Junior and National Championship qualifiers, new state record holders, national Top 10 times, and graduating seniors. Additionally, the following swimmers will be recognized and receive an award: all state award winners and swimmers of the year.

All state award winners will be swimmers 12 and younger who have achieved “AAA” times in two different events since the last awards event and swimmers 13 and older who have achieved “AAAA” times in two different events since the last awards event. Corresponding events in different courses will not be considered as two different events (e.g., the 400 meter freestyle and the 500 yard freestyle will not be considered two different events).

Swimmers of the year are determined by the Age Group and Senior Committees.

## **L. ANNUAL SWIMMER RECOGNITION (proposed change)**

*Virginia Swimming will recognize the following athletes at its annual awards celebration:*

- *Competitive Spirit Award: This award is designed to recognize athletes for attitude, character and leadership within a team. Virginia Swimming will provide awards for each team to present to a 12 & U girl and boy as well as 13 & O girl and boy.*
- *All State Team: Members selected for this honor include*
  - *12 & younger swimmers who have achieved a AAA time in two different events*
  - *13 & over swimmers who have achieved a AAAA time in two different events*

*Corresponding events in different courses will not be considered two different events (e.g. 400 m freestyle and 500 y freestyle will be considered the same event).*

*Times must have been achieved since the last awards banquet or celebration.*

- *Swimmer of the Year Award: This award is for an outstanding swimmers is the specified age groups as determined by the Age Group and Senior Committees. 14 & younger athletes will be recognized in single age groups. 15 & over athletes will be recognized in two age groups: 15/16 and 17/18.*