



Virginia Swimming Board of Directors Meeting

Date: February 5, 2017

Time: 2:00 pm to 5:00 pm

Location: Doubletree by Hilton Conference Center, Midlothian, VA

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|---------------------------|---|-------------------------|-----------------|
| Meeting called by: | General Chair | Type of meeting: | VSI BoD Meeting |
| Facilitator: | Admin Vice-Chair | Note taker: | Secretary |
| Attendees: | All board members and key coordinators | | |
| Please bring: | Appropriate notes and reports to facilitate discussion on topics mentioned. | | |

----- Agenda Topics -----

| Topic | Presenter | Duration |
|--|----------------|------------|
| Call to Order | General Chair | 6 min |
| Minutes from previous board meeting | Secretary | 7 min |
| Treasurer Report | Bob Rustin | 7 min |
| Consent Agenda | Steve Hennessy | |
| 1. PSDN Club Development Grant | | |
| 2. CCA Waiver of Service Fee | | |
| 3. VSI Executive Director and LSC Administrative Assistant Position Descriptions | | |
| Finance Division Reports | | |
| • Finance | Bill Geiszler | See report |
| • Club Development Grant Committee | Bill Geiszler | See report |
| Administrative Division Reports | | |
| • Administration | John Stanley | See report |
| • Rules | Kevin Hogan | See report |
| • Officials | Bryan Wallin | No report |
| • Registration/Membership | Mary Turner | See report |
| • Technical Planning | Jessica Simons | See report |
| • Club Development | Vacant | - |
| • National Times Verification Officer | Terry Randolph | No report |
| • Records | Jessica Simons | No report |
| • Equipment & Webmaster | Michael Braum | No report |
| Age Group Division Reports | | |
| • Age Group | Scott Baldwin | No report |
| • Disability | David Strider | See report |

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| • Zone Team Manager | Maureen Tolliver | No report |
| Senior Division Reports | Ted Sallade | No reports |
| Coach Division Report | Kevin McHaney | No reports |
| Athlete Division Report | Alix Neilan | No reports |
| Safety Division Report | Gordan Hair | No reports |
| Unfinished (Old Business) | | |
| • Time Trial Results for Zone Consideration | Jessica Simons | 15 min |
| • Liberty University Pool Update | Mary Turner | 5 min |
| • Vacant Board & Advisory Positions | Steve Hennessy | 5 min |
| ⇒ Club Development Coordinator | | |
| ⇒ Camps & Clinics Coordinator | | |
| ⇒ At-large Athlete | | |
| New Business | | |
| • Office Staff Position Descriptions | Steve Hennessy | 15 min |
| • CCA Request for Waving of Service Fee | Mary Turner | 5 min |
| • Poseidon Swimming Club Development Grant | Bill Geiszler | 10 min |
| • Philips 66 Outstanding Service Recognition | Steve Hennessy | 5 min |
| • Lifetime USA Swimming Membership | Steve Hennessy | 5 min |
| • Meet formats and opportunities | Gordon Hair | 15 min |
| • Meet Fees and Timelines | John Stanley | 15 min |
| • Coach Certification Pre-meet Deadline | Mary Turner | 5 min |
| • SwimJitsu & Additional Swimposium Sessions | Mary Turner | 10 min |
| • VSI Meet Announcement Templates | Jessica Simons | 10 min |
| Announcements | | |
| Adjournment | | |

Board Members & Officers in attendance:

Board Members & Officers not in attendance: