

**Registration / Office Administrator Report**  
**Board of Directors Meeting**  
**February 5, 2017**

- **2017 Registration Numbers as of 1/31/17** (numbers on 1/31/2016):

Athlete:	<b>6405</b>	(5941)	Non-Athlete:	<b>865</b>	(715)
Athlete Outreach:	<b>42</b>	(48)			
Athlete Season 1:	<b>0</b>				
Athlete Single Meet	<b>0</b>		Clubs:	<b>45</b>	(50)
Total:	<b>6447</b>	(5989)	Organizations:	<b>0</b>	(1)

Clubs that did not renew include HA, RPST, and VYAC. Also, only one of our college teams has renewed.

- **Coach Certification Deadline:** Several years ago the Board directed me to set a deadline for accepting safety certification (CPR/AED and Safety Training) updates prior to a meet. Currently I accept updates through Wednesday for most meets. The deadline moves back to Tuesday if the first session of the meet is on Thursday. The deadline is the same for all meets on a weekend. I now have another situation – what about accepting a coach registration? Should that follow the same deadline?

**Action Item:** Should the deadline for accepting safety certification updates prior to a meet also apply to coach registrations?

- **Awards Celebration Update:** The 2017 event is scheduled for April 29<sup>th</sup> and will again be held at Kings Dominion. I am currently working with Breakout Swim Clinics to secure a speaker.
- **Donation:** A donation in memory of Jim Frye was sent to Virginia Swimming. Steve and I decided that applying the amount to the Outreach line item in the budget would be the appropriate place to honor Jim’s interest in taking care of the athletes.
- **Eastern Zone SC Zone Meet Task Force:** The Eastern Zone voted to change the SC Age Group Championship meet to a qualifying times format. The Task Force will continue to work on developing the entry guidelines and submit a proposal for consideration at the EZ meeting in May.
- **2017 Swimposium:** The Swimposium is scheduled for September 30 - October 1 and will be held at the Hilton Garden Inn where we have held our past two spring meetings.
  - Ron van Pool is confirmed as the speaker for the Officials track.
  - I have submitted the names of potential speakers given to me by Kevin McHaney for the Coaches sessions.
  - I am also working with Breakout Swim Clinics to provide the athlete for the swim clinic. PSDN has again agreed to asking us with manning the clinic.
  - A while back I asked if folks wanted us to host a SwimJitsu event instead of or along with the athlete clinic. The consensus was to hold the clinic but investigate adding the SwimJitsu event in addition on the following day. I have attached a document giving the cost breakdown for just the equipment. We would also have to rent the facility.

**Action/Discussion Items:** What other sessions do we want to offer? One for parents? One for club leaders? Do we want to host a SwimJitsu event?

- **Update on Liberty University Facility:** Last week I met with the Athletic External Event Coordinator, Ernest Carter, to discuss the facility and the university’s interest in hosting events. The facility is expected to open in November of this year but Ernest mentioned that he is not certain if they will want to host meets next spring.

He did express an interest in hosting Virginia Swimming championship meets as well as meets at the Zone and National level. I have also contacted Ryan Benjamin who is the individual in charge of the summer camps held at LU to get information about potentially hosting the 2019 Eastern Zone Diversity Select Camp at LU. He indicated that they are not scheduling events for the pool facility yet but sent me the application that we need to submit if we want to hold the camp there.

**Action/Discussion Item:** Where do we go from here concerning a bid to host the 2019 Diversity Camp?

- **Eastern Zone Workshop:** The workshop will be on May 5-6 in Atlantic City, NJ. There will be sessions for General Chairs, Registrars, Times, Safe Sport Chairs, Officials (Mentors), and Athletes. USA Swimming will pay for lodging and meals but the LSC will be responsible for travel expenses. Information and reservation forms will be sent out very soon.

**Action Item:** Identify those who will represent VSI at the workshop.

- **Coach Certification Clinics:** For the past two or three years we have hosted two certification clinics for coaches, one in August and another in September. VSI has covered the cost of renting the facility for this. Art Anthony has graciously provided the training at little to no cost to the individuals other than the normal cost of the course. We need to decide if we want to continue to offer the clinics so that I can secure the facility.

**Action Item:** Decide if VSI will host the coach certification clinics as we have in the past.

- **USA Swimming Update:**
  - Chuck Wielgus has submitted his resignation effective August 31<sup>st</sup>. A CEO search task force has been appointed.
  - The financial reports for 2016 are almost complete and it appears that income was approximately \$300,000 above the budgeted amount.
  - The new website is expected to go live sometime before the end of February.
  - The Online Data Validation (formerly known as Online Member Registration) is gaining momentum and will be the topic of one of the sessions at the Eastern Zone Workshop which will be held in conjunction with the EZ Spring meeting. I am one of three individuals serving on a task force to assist with testing the prototype in the next few months.
  - The proposed legislation involving changes to the fee structure and membership categories was removed from consideration at Convention. There is nothing new to report on that topic at this point but I have become aware of challenges that some teams in other LSCs are facing due to competition of lower cost competitive swimming programs in their areas. The EZ Directors are planning a conference call with LSC Coach Reps to determine if this is a concern for them and suggestions as to ways that the challenge can be addressed.