

# Virginia Swimming

## Board of Directors Meeting - Minutes

**Date:** August 27, 2017

**Time:** 2:00 pm to 4:00 pm

**Location:** Doubletree by Hilton Conference Center, Midlothian, VA

Call to Order at 2:35 after Executive Committee Meeting

General Chair

Minutes from previous board meeting – minutes will be edited and reposted on website. No additional edits were made.

Secretary

Bill moved that we accept the minutes as edited. Voted and approved.

### Consent Agenda

- Reimbursement Rate Increase Bob Rustin
- SEVA Outreach Reimbursement Request Bill Geizler
- Adopt Recommendations from Executive Committee Steve Hennessy
- Meet Marshall Registration & Certification Gordon Hair

Steve asked if any items needed to be pulled out of consent agenda?

Gordon asked that the Meet Marshalls Registration & Certification item be pulled out for discussion. This will be discussed in new business.

SEVA reimbursement Request and Reimbursement Rate increase are motions– voted and approved.

### Finance Division Reports:

Bob Rustin

- Treasurer Report – Report submitted

Should be a break-even year - revenue is up and spending is down. Bob needs to change signature cards and credit cards need to be changed. 990 Form will list this year's officers – not new officers.

Bill asked about Senior Champs reimbursement and USA Events and Diversity expenditures. We may need to re-name line items for the budget. Treasurer's report serves as a motion - voted on and approved.

Bill Geizler

- Finance - Report Submitted

### Administrative Division Reports:

Mary Turner

- Registration – Report Submitted.

Mary is setting up flyers for Athlete Clinic: Do we want to keep athlete cost for clinic at \$20.00 or go up to \$25.00. Group chose to keep price at \$20.00.

Also decided on age 8 and above and at least a B time to attend clinic.

- Technical Planning – Report Submitted.

Jessica Simons

- For winter regional's in SW Region– not sure of facility, so would like to

keep things as is for now but potentially could change once we determined facility. Will announce this in September.

- In summer, would like to move DC/Race from Richmond to Tidewater. This makes groups more even for Summer Awards.

***Steve asked Jessica to send out report showing numbers to help with decision.***

Tech planning tasked with coming up with proposal concerning multiple bids for Championship meet at same facility. Jessica gave out written proposal for change in procedure. Procedures must have seven days notice for BOD to consider changes. This will be the first reading and can be taken on as new business at next BOD Meeting.

Steve asked - Could this be feature of Championship Meet Hosting Procedure? Having this in writing is a good thing. Steve asked if there were any questions. Bill asked should we contact teams to ask who they would like to host the meet? Jessica shared that this suggestion actually came from the clubs.

There is currently no bid for 12 and under district champs meet in Northern Region. This is only championship meet with no bid. We will have to tackle this issue in September. Can we ask STAT why they have not re-bid on that meet? Jessica will ask again this week if anyone would like to host this meet.

#### Age Group Division Reports:

- Disability - Report Submitted
- Age Group

Seems age group coaches need to look at time standards. Morgan reviewed the report which came from survey.

Terry pointed out that BOD has not had an opportunity to review this information from the survey as it just came out this morning. Seniors requested to add 50s to meet.

AG – revamp in officiating after what happened last March. Qualifying times may need to be revamped in some events.

***Do we need to develop separate short course and long course – coach's committee should discuss this and come up with recommendation. As we work through this, we need to document changes.***

David Strider

Drew Hirth

## Safety Division Report – Report Submitted

Gordon Hair

- Safety

Gordon handed out overview of safety information including the following:

- 1) Should Meet Marshalls' be certified? Mid-Atlantic wants Meet Marshalls to be certified. We are not compliant in Meet Marshall procedures...

Marshalls should meet with Head Referee before the meet, and we are supposed to have 3 Marshalls on duty at a meet. Gordon agrees we need to have training for our Marshalls.

- 2) Hypoxic Training was discussed along with recovery time. Coaches need to pay more attention and conduct training for possible issues.
- 3) We are least compliant in concussions. We do not do great job in concussion training, and we have no return to play policy.

Air and water quality still an issue in USA Swimming. Reports of air quality should be report of occurrence form, which goes to meet referee. This is an important step for insurance reasons and to help athletes. John stated that purging the air at a facility should be part of the facility contract.

***Gordon tasked with coming up with procedure to train VSI on concussions and training for our Meet Marshalls. Gordon to set meeting in Charlottesville to discuss Safety topics we have discussed today.***

### Unfinished (Old Business)

Ashby Marcy

- Hiring Task Force Update

Ashby gave update. There were 5 candidates – three were from outside our LSC. We hope to be making an offer to a candidate in the next week. Advertisement from website can be removed.

- VSI Meet Announcement Templates
- Jessica reviewing Championship meets. Not worried about Age Group and Senior Champs.

Jessica  
Simmons

### New Business

Ashby Marcey

Ashby reviewed notes from Executive Committee meeting which will serve as a proposal.

## A. Athlete and Parent Clinic

The person slated to speak at parent clinic has a conflict. Since we may be looking for a new location

Mary to look into other options to hold athlete clinic – RMC, U of R, YMCA. Poseidon willing to assist if another team wants to host at CSAC.

## B. 2018 Zones Location

Virginia was awarded this bid. Poseidon has hosted Zones several times.

Do we find a new facility?

Mary has not gotten price yet from Liberty.

Bill made motion:

Plan A – pursue hosting meet at Liberty with Poseidon as host, contingent upon cost and availability.

Plan B – Hold meet at CSAC with another club as host.

## C. 2019 Zones and Sectionals:

Should LSC continue to bid on these meets and then find host team?

Goal should be that by convention we get costs from Liberty.

Gordon made motion that VSI would make bid for 2019 zones meet. Bill seconded the motion. Ted suggested we get complete cost bids with no add-ons.

These three items were voted on and approved by the board.

Swapping Venues for SC & LC Senior Champs

Ted Sallade

Ted needs to send word out to everyone about changing venues.

Potential Change to By-laws/VSI Policy

Steve  
Hennessy

- Multiple Family Members serving on the Board. Terry made a motion to change the bi-laws so that there could be no more than one member of a family serving on our board. Stephanie wanted to be able to have swimmers and their parents on their board. There is potential for conflict with multiple family members on BOD. Seconded – voted on and approved.

Update on USA Swimming Legislation

Mary Turner

- Flex membership – Lower cost membership – full members and they could compete in 2 meets below championship level. If they want to compete in more meets, they could become year round swimmers. Would be mandatory for all LSCs.

- Major change in BOD structure – number of members will decrease. Mary would like to know what our LSC thinks about these changes. Mary will send out link to information.

Swapping Venues for SC & LC Senior Champs

Steve will get word out on this new issue.

Steve  
Hennessey

#### Announcements

- ISCA meet in March (20-24) has been moved to Liberty University. Sectionals Meet is at this same time and we will be hosting this. Discussion about approved versus sanctioned meet - need to see if this is a sanctioned meet.
- Steve told the group that we would be putting forth Peter Maloney's name for the USA Swimming Diversity and inclusion Award.

#### Adjournment

Closed Board Meeting Notes:

#### Maureen

Needed to get vote on refund for 2 families. One was a medical issue – motion to give total refund, voted and approved. One family from Quest was asking for a refund of deposit – had incorrect date for Zones and had signed their child up for meet. Realized their error after and are seeking refund of deposit. This request was not approved.

#### New Members:

Tag Grove voted to be camps and Clinics Coordinator, and Bridget Burkott voted to become Club Development Coordinator. Voted on and approved by board.

Dan Deemers for new officials chair – voted and approved.

Need to review appointed Athlete Positions – Kara, Lexi, Matt

At Large Positions: Peter Maloney, David Strider, Art Anthony, Kevin McHaney, Terry Randolph– all voted on to retain in position.

Steve turned the gavel over to Bryan. Motion to adjourn 5:00pm

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#### **Board Members & Officers in attendance:**

Stephanie, Bill, Gordon, Maureen, Jill, Michael, Dan, Terry, Ted, Bob, Jessica, Drew, Morgan, Grace, Sarah, Ashby, John, Bryan, Mary.