

# Board of Directors Meeting Minutes

## Sunday, June 9 2019 - Video Conference

Call to Order at 7:02pm

### Consent Agenda

- Treasurer's report
- Minutes for April BOD Meeting – one small edit was made.

Motion to accept the consent agenda. Seconded and approved.

### Finance Division Reports –

Bryan McCann and Justin Geiszler (athlete) have joined the finance committee.

Received late reimbursement requests form WAC, all more than 60 days from meet. Needs board approval since past the deadline. Total amount for reimbursement is \$238.50. Motion to accept late request for reimbursement. Voted and approved.

### Administrative Division Reports

John – nothing at this time

Bryan thanked Kevin for his work with the new Bylaws template.

Dan – nothing to add for officials.

Mary let everyone know there is a change in the warm-up uniform for Zones. Maureen still gathering information to determine cost. Zones application is ready to go out, but they are finalizing cost and then it will be put online. Registration deadline is July 15, 2019 at 9:15pm.

### Operational Risk Division

Safety committee has not had a meeting since Zone meeting. Lots of discussion of Meet Marshall expectation and more training needed for Meet Directors. New goals -have Emergency Action Plan posted in facilities and develop Active Shooters Plan. Continued focus on racing start education, and this must be done in 6 feet of water – which is a change.

### Athlete Committee

Sara asked Jenny to discuss info learned at summit. Jenny and Jack attended Leadership Summit in Colorado. Starting to develop platform and proposal to run their own leadership summit within the LSC. Will have practice and them breakout sessions to promote leadership skills. Still discussing possible dates – September through November.

Final draft for Scholarship information is done and hope to present this to the board at the next meeting.

#### Coaches Committee

Received some applications for Zones coaches. No other updates.

Applications for women's leadership summit has come out. ***We need to decide who we are sending and get application sent in quickly.*** Cost \$175.00 (does not include travel, lodging, etc.)

#### Old Business

Endowment Task Force - Task force had a conference call meeting. Talked about how the fund would be created and how it would be managed. Should it be managed by outside financial group or be a fund within Virginia Swimming. Next meeting scheduled for July. Hope to have specifics to present in August.

#### VSI Equipment Status

Michael is developing a spreadsheet of equipment available. Will have something ready to present at next meeting.

#### New Business:

Reimbursement for Outreach (discussed by Bill under Finance Committee notes).

#### MAAPP Policy

Mary reviewed documents on the MAAPP Page on the USA Swimming website. Needs Acknowledgement form from anyone who is unattached. Mary sent information out to the clubs about what is needed. Email sent out to unattached athletes – they do need to complete the ATP and fill out acknowledgement form. Athletes must complete this training within a certain timeframe (from their birthdate) or they will not be eligible to participate in a meet. Mary and Emily already seeing athletes popping up as completed in APT.

As Board members, we are all adult members. We can not send an email or text out to athletes under 18 after 8pm or before 8am, unless it is an emergency situation. These new guidelines will affect how we conduct business. We can not text athletes directly, and will need to include another adult/board member. Board members will need to discontinue any individual social media connections with any athletes.

***We need to add a statement, which shows we will comply with all of the new rules regarding this new policy. This is an Action item we need to complete. Must be added somewhere in the policies. We will vote on this now, and then bring it up again at September HOD Meeting.***

VSI Procedures regarding Championship Meet management. (page 45 of new procedures manual) - Lodging for meet Referee/Admin Ref

Current policy is that meet Referee is not reimbursed for hotels for Championship meets. Dan feels this is a hindrance for finding meet referees. Four meets per year – SC Age Group Champs, LC Age Group Champs, SC Senior Champs, LC Senior Champs. Dan relayed that we are covered for this summer, but is seeking a change for next season.

Bob was asked how hotel rooms are handled in budget. Reflected in Championship Meet Expense lines of budget. Under current procedures, VSI and host club are sharing expenses for hotel rooms.

***Dan will craft a statement regarding this issue for a vote at the September HOD Meeting.***

Location of 2020 Sectional Meets in Virginia/2020 VSI LC Senior Champs

Business office sent out an availability form for clubs/venues interested in hosting meets. Hope is to rotate clubs being used for meets each year. Bryan wants to analyze current scheduling process to see if this is still working best for our athletes. Richmond, Liberty, Midtown, Stafford. Goal is to award the following:

Super Sectional Long Course – May 28-31  
Christiansburg – Super Sectional March  
Liberty - August 5-8

CSAC not available for zones in 2020.

The proposal serves as a motion, seconded and approved.

We have two bids for Senior Champs for next summer – 2020 LC Seniors CSAC (Swim RVA and one from Liberty (Lynchburg)). Age Groups awarded to SEVA at CSAC. Waiting for recommendation from Senior committee as to which venue.

Steve relayed that only Liberty has submitted a bid package. John recommends we hold this meet at Liberty. Cost at Liberty will be \$13,000 and CSAC will be \$20,000. Vote on meet being held at liberty – seconded, voted and approved.

Regional Alignments for 2020

HOD decided all Regional Meets needed to move from original scheduled dates. Only bid in SW was at Lynchburg, but there is no way to have that number of athletes in that facility – Jamerson YMCA. Right now 3 out of the 4 districts will hold a 9-12 or, in the case of the northern district, a 12 and under meet on valentines weekend 2020. All 3 regions were supposed to hold a 13 and over meet the following weekend. That 13 and over meet had to be moved to the last weekend in February for the north so they all had to move. Hokie has bid on the 9-12 meet and their facility is the only one available on the last weekend in February. It has been proposed that the Southwest do what they have done for many years-. run a combined meet. That would happen on the last weekend in February if age group gives it blessing. Drew was not on the call as he was at a Team Travel meet in Maryland.

***Would like to table this item until July 7<sup>th</sup> for video conference meeting. Bryan will get information together for this conference call.***

#### Concussion Education – Return to Play

Need to develop return to play policy so that we will be in accordance with High School programs. All officials will need to take the concussion training program. ***Safety committee will try to put concussion policy together before September meeting.***

Terry asked where to find the test that we should take. There is a link on USA Swimming, and ***Gordon will send out link tomorrow.*** In California it is required for coaches to take this training if they are to be on deck. Several National meets in California this summer, which has brought this item to more people's attention. Testing now required in six different states.

No new business for dicission.

Motion to adjourn 9:00pm – seconded, voted and approved.

Adjourn

Attendance:

Bryan Wallin, Mary Turner, Kevin Hogan, Terry Randolph, Dan Deemers, Jessica Simons, Logan Euker, Morgan Cordle, Chad Onkem Michael Braum, Jill Rhyne, Gordon John Stanley, Shelby Stanley, Sarah Gaston, Dave Henderson, Ashby Marcey, Jenny , Jack, McCann Bill Geizler, Bob Rustin, Emily Fagan, David Strider, Steve Hennessey