

# Virginia Swimming Board of Directors Meeting

Saturday September 28, 2019  
7:00 pm

Hyatt Place-Arboretum 201 Arboretum Pl, Richmond, VA 23236

## MINUTES

Call to Order

Bryan Wallin

The meeting was called to order at 6:58 pm.

Consent Agenda

- Minutes from August Board Meeting

Emily Fagan

The motion to approve the August Board meeting minutes were approved.

Executive Directors Report

Mary Turner

- Report sent out and available for review.
- Zone meets 2021
  - Bids were approved at convention. Virginia Swimming will host Age Group LC Zones and Short Course Super Sectionals.
  - Mary got facility availability information for both meets.
- John and Mary updated the meet announcement template. There is now include an Intrasquad, Time Trial and regular meet announcement template.
- Organization of financials was reviewed by John and Mary especially for Senior Champs and Zones. We will continue to use a profit split model.
- Approximately 500 athletes and parents attended the awards celebration at Kings Dominion on September 21. Townley Haas and John Shebat spoke. Attendance was down from the previous year. The athletes did a great job presenting the awards.
- The attendance was higher at the athlete clinic this year. Townley Haas and John Shebat led the clinic.
- The Non-Athlete Registration form had a typo on it. It has now been corrected and posted on the website.
- Club development grants needs to be removed from website. No money in the budget.
- The office is getting used to keeping track of the Pre-Meet Facility and AWQ forms that have been submitted.
- Richmond has been selected as the site for the Eastern Zone Coaches Clinic in the spring. The clinic will include any coach. VSI has a minor role in helping with the clinic. The last weekend in April 2020 was proposed to USA Swimming.
- Swimposium 2020 will be funded by USA Swimming. The dates to be considered are either September 11-13 or September 18-20. Convention is schedule for September 23-27. The weekend will include a one day Athlete Leadership Camp. There is funding for the athlete and additional funding for the leadership summit. The funding for the athlete camp can only been used on the same weekend of the Swimposium. The awards banquet at Kings Dominion will be included in the same weekend. The weekend of September 11-13 was chosen. Details for the weekend will be decided at a later date.

Finance Division Reports

- Finance Committee
- Treasurer Report
  - There is a surplus in the budget. Bob proposed a motion to add a line item of \$6000 to fund the scholarship. The motion was seconded and approved.

Bill Geiszler

Bob Rustin-Report Submitted

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- Lost Damage Insurance Policy – provides protection against external and internal embezzlement. The policy was renewed and covers up to the \$3 million of loss. The LSC must pay the first \$25,000.
- The finance committee recommends that the LSC take a portion of the reserve fund to cover the \$25,000. The board will designate a certain reserve.
  - Motion – Designate the Bank of America CD (currently worth \$29,714) as the Board of Directors Targeted Reserve Fund to cover the LSC Loss Deductibles in current USA Swimming Insurance Policy. The motion was seconded and approved.

## Administrative Division Reports

- Officials Committee Dan Demers
  - Swimposium was today. Nice to see old and new faces. Officials for outstanding service are:
    - Erica DeVito (CYAC) – Southwest District
    - Glenn West (NOVA) – Central District
    - David Hillary (TIDE) – Southeast District
    - Bill Fairfax (RAYS) – Northern District
    - Michael Hall (QSTS) was the Volunteer of the Year.
- Technical Planning Committee Jessica Simons
  - Committee has been appointed. The website will be updated.
    - Stephanie Suhling and Peter Maloney - North
    - Ralph Jones and Phil Gibb - Central
    - Karen Keenan and Richard Hunter – Southeast
    - Amy Brehl and Ryan Woodruff - Southwest
    - Logan Euker - Athlete
- Open Water Committee Stephanie Suhling
  - No report
- Disability Committee David Strider-
  - Report Submitted
- Diversity Committee Peter Maloney
  - No report
- Rules and Regulations Coordinator Kevin Hogan-Report Submitted
  - Mary has a concern about Rule 47 – Concussion Management. What happens if it is listed in the meet announcement and does not follow the policy? What happens if it does not get reported?
  - Maureen – reported that it was recommended at the Risk Management workshop at Convention that meet announcements should reflect the state requirements for return to play if suspected concussion.
  - Return to play policy – proposed policy states that is authorization from a medical profession is needed.
  - “If an athlete is exhibiting signs of concussion, then the athlete shall be removed from competition and shall not return that day.” The statement would go in the meet announcement so the referee can point to it when a parent wants to return the athlete to play.
- Equipment Coordinator Michael Braum
  - Jill presented his report. Michael put an online form in an email and sent it to the teams interested.
- National Times and Records Coordinator Terry Randolph
  - No report

## Age Group Division Reports

- Age Group Committee Drew Hirth

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- Drew reported that the banquet went well and liked adding announcing the second and third place winners to the program. Drew will formulate a script and order of program.
- Q & A to the athletes went well. It was suggested that questions could be submitted through social media.
- Residency requirements for state record holders conversation will take place at House of Delegates.
- Zone Team Coordinator Maureen Tolliver
  - Both Zone Meets will be 14 and unders as approved by the Eastern Zone.
  - Two athletes were sent home for code of conduct violations.
  - One athlete was broke arm in two places.
  - Safe Sport issue with another LSC. The athletes immediately tried to stop it and reported the incident to meet officials.
  - 2020 LC Zones meet will be in Lynchburg. Hoping for a larger roster because in a different location.

## Senior Division Reports

- Senior Committee Steve Hennessy
- Report submitted via email. Topics for Senior Committee meeting include:
  - Discussing swimmer of the year.
  - LC and SC senior champs meet announcement drafts – review
  - Canvass people at meets through social media.
  - Revisit a Senior Circuit
  - Review convention notes
  - 1100 swimmers qualified for Olympic trials. Considered flighting the first two days.
  - LC meet with SC time trial for Juniors. For 2024 meet cycle.

## Safety Division Reports

- Safety Committee Gordon Hair
  - Concussion Management Policy including a Return to Play component is on the agenda as part of the legislation up for adoption at the meeting tomorrow.
  - Officials will take the concussion training once at this time. Maureen reminded the board that the CPT certificates go to the LSC, not USA Swimming. NFHS is the preferred training by the national committee. All officials and coaches will be required to take the CPT as of January 1, 2020.
  - Hammerhead Caps – Gordon presented topic at Risk Management convention. The caps were passed to a couple of teams to try. He will ask more clubs if they want to try them at HOD tomorrow. \$21 a piece if 180 are purchased.
  - More than half of the incidents occur during practice and about the head nationally. Need better training of marshals and better positioning of marshals. Water watcher at practice.
  - Mary asked if the Marshal Job Description posted on the website is up to date. It is used at the meet director's workshop.
- Safe Sport Committee Maureen Tolliver
  - Two teams are waiting for responses to see if they are “safe sport certified.”
  - A report of occurrence is available on a mobile app. Coaches can report using the mobile app. USA Swimming really wants the data.
  - SafeSport Mondays have been suspended. There is new curriculum has been adopted that is hard to stomach. It is targeted for 5<sup>th</sup>/6<sup>th</sup> grade. Parental consent may be needed because the content is hard.
  - Jessica Simon, Danielle Euker, Maddie Wallin and MC Thomas are the members of the committee.

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- SafeSport designation – all 18 and overs on MAAPP. 10 % of parents must take Safe Sport training. Groups can be taken at one time and a list of names can be submitted. Activity books will come out for club level training.
- Every club needs to establish a safe sport coordinator.
- Bill Geiszler suggested adding it to the Club Information Form.
- Requirements for Safe Sport recognition can be found on the Safe Sport page of the USA Swimming website. You must go into the portal to see what requirements what have been achieved by the club.

## Athlete Committee Reports

Madison Wallin

- Scholarship will go out soon. The application is almost ready.
- Ideas were obtained from Convention for the upcoming 2020 Leadership Summit.
- The athletes committee will consider session time limits for 13 and over sessions at their committee meeting. Bryan – intent is to have no one there for more than four hours. Bryan also asked if our scheduling still suit athletes and would like the opinion of the athletes. Steve will attend the athlete's meeting to give historical perspective.
- The committee would like to have T-shirt design contest for the Championship meets using one logo for both Senior and Age Group Champs. Election Buddy could be used to decide what logo is accepted, but athletes must register. Currently the host team decides on the logo. Athletes will check with meet hosts.
- The committee would like tables set up at meets to get athletes more involved and promote the athlete committee.
- Jill would like information to go on the website.

## Coaches Committee Reports

Mike Salpeter/Morgan Cordle

## Old Business

- Endowment Task Force
  - John would like to have a proposal for the board in February and for HOD in April.
- VSI Equipment status
  - See Equipment report
- LSC Select Camp Task Force
  - See Executive Directors Report
- VSI Hall of Fame
  - Six inductees are posted on the Hall of Fame web page. Pictures and a short bio are needed for the web page. Winners are Whitney Hedgepeth, Diane Cayce, Dudley Duncan, Walter Smith, Jeff Rouse, and Louise Limerick.
  - Inductees attend an event and receive something – maybe a plaque with write up on web page. Chad Onken suggested a dinner and ceremony as appropriate. Tickets could be sold for the event. Decide on a facility that will have multiple options.
  - The recipients have not been directly contacted except for Walter Smith. It was suggested that a letter be sent to the recipients. Bill Geiszler will contact Bob Herlinger to ask if he will be asked to draft a letter to send to everyone.

## New Business

- EZ Competitions within VSI
  - The LSC needs to decide if VSI wants to continue to bid for the Zone meets.
  - There was discussion about hosting meets at Liberty. Chad proposes we wait to see how the 2020 LC Zone meet goes and determine whether we want to submit bids for future years and at

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Liberty. Review the mission statements of Liberty, VSI and USA Swimming to see if they are in conflict. The discussion was tabled until next year.

- 2020 EZ Meets:
  - SC Super Sectional – Christiansburg
  - LC Southern Zone meet will now be a Super Sectional. If another team puts in a bid for the South Region Sectional Spring meet, then the meet may change.
  - LC Summer Super Sectional Meet – last weekend in May as a last chance Olympic Trials Qualifier at CSAC.
  - 2020 Age Group Zone meet will be at Liberty.
- Coaches Clinic – see Executive Director’s Report
- Promotion of USA Swimming
  - VSI needs more members on USA Swimming committees. Chad is on a committee. Norm Wright is on two committees. Drew has applied to serve on the Age Group Committee. Mary is the new chair of the Registration Committee.
- Peter Maloney asked for the LSC to support more participation at the Black Heritage Meet in Cary, NC. The meet celebrates minority swimming. SEVA has attended 8-9 years in a row as well as other teams in VA. The trend is for teams to go and represent their LSC, not individual clubs. The meet is run in two courses with approximately 1000 athletes. Dave proposes establishing a “Team Virginia” for minority athletes to attend the meet. Support from the LSC would include covering entry fees for minority swimmers. A full schedule would cost \$61 per swimmer. LSC would supply a team cap and coaches would get team t-shirt. The meet is Saturday/Sunday of Memorial Day weekend. There is a coach/official dinner on Friday night with a guest speaker. There is no cost to the dinner. On Saturday night, there is a social for parents and coaches with face painting, dance and other activities. Brian would like information by the November meeting, but Peter may have it at HOD meeting. Selection criteria would be racial minority. The athlete must check on their application/in SWIMS their race. Dave thinks 30-40 athletes would go the first year and grow from there. Steve Hennessey offered to work on the entries.
- Need more athletes to serve on committees within the LSC.
- Brian would like more representation on Scholastic All American list. Suggestion was made to include information about deadlines at Senior Champs.
- Website Renewal - Contract with webmaster is up this year. We will do interviews for the webmaster. There will be a job description posted for the position. Bids will be requested for webmaster.
- 2020 Swimposium
  - See Executive Director’s Report
- Club Development Grants
  - See Executive Director’s Report
- Four Hour Enforcement
  - Athletes will discuss at committee meeting.

Adjourn

The meeting was adjourned at 9:45 pm.

## Future Meeting Dates

- November 24, 2019-CC
- February 2, 2020- FF
- April 25, 2020 FF-HoD
- June 14, 2020 CC
- August 30, 2020 CC

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Meeting Attendance: Jack McCann, Dave Henderson, Gordon Hair, Chad Onken, Morgan Cordle, Bob Rustin, Jill Rhyne, Mary Turner, Bryan Wallin, Jenni Ryniewicz, Logan Euker, Bill Geiszler, Drew Hirth, Jessica Simon, Maureen Tolliver, Maddie Wallin, Steve Hennessey, Emily Fagan

DRAFT