

Registration / Office Administrator Report
Board of Directors Meeting
January 1, 2016

- **2016 Registration Numbers as of 1/1/16:**

Athlete:	5683	Non-Athlete:	716
Athlete Outreach:	40	Clubs:	46
Total:	5723		

- **Clubs:** Since report one club has been added. The new club is Kirk Family YMCA Kraken (KFY) and is located Roanoke. The Head Coach is Hannah Yacynych.
- **2016 Coach Cards:** Around Thanksgiving I became aware that cards were not being automatically generated for coaches who had registered for 2016 and subsequently renewed their APT. I went through the information that I had and created cards for everyone that I could identify in that situation. However, it is very possible that I could have missed some folks so if you hear of anyone who hasn't received a card and should have, please tell them to contact me.
- **Spring Speedo Championship Meet:** Marla and I have been working together on plans for the meet. Awards have been ordered, the contract has been signed, and the meet announcement will be sent out within 24 hours for review by the meet and admin referees and Zone leadership as well as the appropriate folks within our ranks. As a note, the meet is closed to athletes from Region 1 of the Zone. A limited number of athletes (100) from outside of the Zone or international athletes will be accepted but will only be allowed to swim in prelims and time trials.
- **Athlete Clinic:** The autographed pictures were mailed to each athlete who signed up for the clinic.
- **Awards Celebration:** The contract for the celebration at Kings Dominion was signed in June and is scheduled for April 23rd. Awards will be presented again this year at a catered lunch (11:30 – 1:00). The cost of the meal will be the same as last year but the cost of park tickets has increased. Jessica Simons, Emily Erard, Alix Nielan, Kara McHaney, and I are working on the details and will have some items for discussion at the meeting on Sunday. We are concerned that the \$15,000 currently budgeted for the event will be sufficient.
- **Change in Membership:** Because of its long-term association with USA Swimming, QDD has submitted a 2016 USA Swimming Club Application to register as an organization instead of a club. This is an appropriate change because QDD currently has no registered athletes or coaches.
- **Next Meeting:** The date for the spring House of Delegates meeting needs to be changed from April 24th due to an LSC Development meeting that will be held in Denver that weekend. I am currently working on finding a location for the meetings on April 10th or May 15th, the dates on the meet schedule with the fewest conflicts. I hope to have more information on Sunday.
- **Eastern Zone Spring Meeting:** The meeting will be held in Atlantic City, NJ, May 6-7. Once again this is Mother's Day weekend. We to decide how many rooms I should reserve.
- **Fall HoD and Swimposium Dates:** Next year's Convention will be held in Atlanta, Sept. 20– 24.
Action Item: Set dates for Athlete Clinic, Swimposium, Coach Certification Clinics, and HoD.