|  |  |
| --- | --- |
| **Meet:** |  |
| **Location:** |  | **Date:** |  |
| **Host:** |  | **District:** |  |
| **Date:** |  | **Athletes:** |  |
| **Submitted by:** |  | **#Sessions:** |  |

|  |
| --- |
| Please rate the following: |
|

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Equipment[ ] Good [ ] Satisfactory[ ] Poor | Air Quality[ ] Good [ ] Satisfactory[ ] Poor | Facility Condition[ ] Good [ ] Satisfactory[ ] Poor | Hospitality[ ] Good [ ] Satisfactory[ ] Poor | Meet Announcement [ ] No Issues[ ] Needs Attention  | Safety Protocols Followed[ ] Good [ ] Satisfactory[ ] Poor |
| Number of Officials[ ] Good [ ] Satisfactory[ ] Poor | Atmosphere on the Deck[ ] Good [ ] Satisfactory[ ] Poor | Host Club Pre-Meet Preparation[ ] Good [ ] Satisfactory[ ] Poor | Host Club Meet Staffing[ ] Good [ ] Satisfactory[ ] Poor |

 |
| Please elaborate on any of the above that were poor or in need of attention. Were there any additional problems not noted? Is so, please describe. Add any additional information that merits note. |
|  |
| Include start times and ending times for sessions. Were there any problems with the “four hour” session rule or executing the Meet Announcement as written? If yes, please describe below |
|  |
|

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Session | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Start |  |  |  |  |  |  |  |  |  |
| Finish |  |  |  |  |  |  |  |  |  |

 |
|  |
| Officials meriting special notice for exceptional knowledge, attitude, helpfulness, etc (i.e., individuals who may be good candidates for additional responsibility such as administrative supervisor or referee) |
|  |
| List any Officials that finished training or got certified in another position. |
|  |
| Officials meriting cause for concern based on a poor knowledge of the rules, inability to make calls, poor attitude, etc., or were no-shows for sessions they agreed to work (i.e., those rare individuals that might require counseling, training, or de-certification) |
|  |

Please submit (1) this report and (2) the *Meet Roster for OTS Reporting* spreadsheet NO LATER THAN ONE WEEK FOLLOWING THE CONCLUSION OF THE MEET.

The reports should be submitted to the VSI Officials Chair, the VSI Officials Database Coordinator, and the applicable District Officials Chair(s).

|  |  |  |
| --- | --- | --- |
| Bryan Wallin | VSI Officials Chair | officialschair@virginiaswimming.org |
| Georg Fuhs | VSI Officials Database Coordinator | Vsi.officials.roster@gmail.com |
| John Stanley | SW District Chair | jfstanley@cox.net |
| Bob Rustin | C District Chair | Bob.A.Rustin@USA.dupont.com |
| Michael Sizemore | N District Chair | MCSizemore@earthlink.net |
| Dan Demers | SE District Chair | ddemers3@cox.net |

Please attach a meet roster used for tracking participation during the meet. The sessions worked for meet officials should be entered on the Meet Roster for *OTS Reporting Spreadsheet* which should also be submitted.